

## APPENDIX 4: Technical Requirements Checklist

The following lists information required to be included in a charter school proposal pursuant to Indiana Code 20-5.5-3-3.

Information Required by Indiana Law	Section of Full Application Where Information Should be Inserted
Identity of Organizer Information Sheet	
School Name Information Sheet	
Age or Grade of Pupils to Be Enrolled Information Sheet	
School Purposes I.A	
School's Educational Mission I.A	
School's Educational and Organizational Goals I.C	
Curriculum and Instructional Methods II.C	
Methods of Pupil Assessment II.D	
School Calendar II.A	
Admission Policy and Criteria, subject to IC § 205.5-5 III.A	
Plan for Compliance with any Applicable Desegregation Order III.A	
Personnel Plan, including methods for selection, retention and compensation of employees III.B	
Arrangements for providing teachers and other staff with health insurance, retirement benefits, liability insurance, and other benefits III.B	
Description of Organizer's Organizational Structure III.C	
Description of Organizer's Governance Plan III.C	
School Governance Structure III.C	
School Management Structure III.C	
Description of Staff Responsibilities III.C	
Budget and Financial Plans III.E and III.F	
Description and Address of the Physical Plant III.G	
Transportation Plan III.H	
Date When Charter School Is Expected to Begin	
School Operations III.J	
Date When Charter School Is Expected to Have	
Students in Attendance III.J	